

Policy Number	028-B-2007
Policy Group	Board of Directors
Policy Name	President, First Vice-President Accommodation and Relocation
Date of Origin	06-2007
Date Amended	06-2026, 06-2023, 10-2021
Date Reviewed	10-2025, 10-2023, 11-2022

PURPOSE To identify the Union's responsibility regarding reasonable accommodation and relocation expenses for the President and First Vice-President.

SCOPE President, First Vice-President

**POLICY
STATEMENT**

Relocation expense reimbursement shall be determined on an individual basis with the intent that the organization will assume reasonable expenses with regard to relocation or commuting, taking into account that primarily the work of the President and/or First Vice-President is carried out from the Regina office.

An elected officer whose primary residence is not within 50 kilometres of Regina at time of election will select (a) securing a residence or (b) commuting daily.

Costs to be reviewed annually coincident with budget preparation.

a) Where an elected officer independently secures a residence in Regina:

- Accommodation allowance will be determined annually in the budget, and will reflect recent CMHC two bedroom rental rates.
- Internet in the residence will be paid based on 001-B-2007.
- Reasonable utility costs will be paid by SUN.
- If required, a damage deposit and tenant insurance are the responsibility of the elected officer retaining the accommodation.
- A moving allowance is available to an elected officer upon submission of receipts to defray costs of moving to

the property, back to a principal residence at the end of a term, and/or to buy furniture. Intention to access this provision will be communicated in advance to the Executive Director.

- Hotel accommodation will be arranged by SUN for up to 60 days while member is securing a residence.

- b) Where an elected officer chooses daily commuting, mileage costs shall be reimbursed, at rates determined annually by the Board of Directors in the budget, for round trip travel in excess of fifty (50) kilometres one-way. Commuting costs annually shall not exceed the recent CMHC two bedroom rental rates.

Individual circumstances should be brought to the Executive Committee to review and make recommendations to the Board of Directors.